

**DELHI DEVELOPMENT AUTHORITY  
UTTIPEC, 6<sup>th</sup> FLOOR: VIKAS MINAR  
New Delhi: Phone No.23379931**

No.DDA/F.5(21)/2008/MP/D-03

Dated:23/26.9.08

**MINUTES OF THE MEETING OF UTTIPEC,DDA HELD ON 12.9.08 AT 11.00  
A.M.AT VIKAS MINAR UNDER THE CHAIRMANSHIP OF HON'BLE L.G**

1. The 2nd meeting of the UTTIPEC was held on 12.9.08 under the chairmanship of Hon'ble L.G.  
The list of the participants is placed at Annexure A.
2. While welcoming the Hon'ble L.G. it was explained that as a follow up of the last meeting various action points have been identified with respect to integrated Urban Transport and Policy Planning, Road capacity augmentation, real time traffic management and community interface. A review meeting was also held under the VC, DDA on 11.9.08 where the follow up actions of last meeting were discussed and issues for the next meeting were also short listed.  
Hon'ble L.G. announced that a team from LTA Singapore will be visiting Delhi on 30.9.08 & 1.10.08 for a possible bilateral agreement for experiential exchange in the pursuit of efficient transport system & streamline of the traffic flow supported by intelligent Traffic System. He desired that a presentation by UTTIPEC be made before the LTA Singapore team on 30.9.08 to be followed by further discussions at Raj Niwas.
3. Director (TT) made a presentation identifying the following issues:
  - a) Establishment
  - b) Technical
  - c) Process of approvals
  - d) Communication, consultancy, coordination & consensus.
4. All these issues were discussed in detail and the following suggestions were given:
  - 4.1 The UTTIPEC should not only develop various norms & standards based on international standards but also the process of approvals & preparation of comprehensive T & T plans for Delhi. Present system of multi-departmental approvals of T&T projects often delays the projects for which proper guidelines need to be worked out.
  - 4.2. UTTIPEC should emerge as a repository of T&T plans, data bank and traffic statistics, digitization of the transportation network plan, infrastructure and service plans for the entire city, in GIS format.
  - 4.3. Transportation is intimately linked with service corridors and drainage system which should be an integral part of road infrastructure development.

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- 4.4. Documentation of various standards such as IRC standards NHAI and the standards being followed in other countries should be done in order to update and evolve our own standards.
5. After detailed discussions, the following decisions were taken:
- 5.1. It was proposed to constitute the following working groups based on the four modules identified for uniform working of UTTIPEC

**Module-I: Integrated Urban Transport and Policy Planning:**

Two working groups under this module are proposed:

- i) Development of Planning Guidelines- This will cover various planning guidelines such as Transit Oriented Development, Capacity Improvement, safety improvement, junction delay reduction, land policy & transport interface parking guideline. A major area shall be to evolve the process of approvals for which a sub-committees will work out the process for approval of TT projects including standard format. The Nodal Officer will be Sh.A.K.Jain. Sr.Advisor.
- ii) Planning & Engineering Norms/Standards- This group will cover the Planning & Engineering norms and standards including work zone management guidelines, flyover guidelines, guidelines for dedicated service ducts/corridors, drainage, channels underground roads etc. Nodal officer will be Sh.A.K.Jain, Sr.Advisor

**Module-II: Road Capacity Building:**

Two working groups under this module are proposed as under:

- i) New Project processing and Evaluation-Nodal Officer will be Dir.(TT)Plg.
- ii) Retrofitting in existing Corridors- The group would require to look into the aspect of Retrofitting and Corridor wise inventory. It was decided that traffic police, IRTE, AAUI & RWAs may be mobilized to send the suggestions in this matter for further necessary action by the concerned department. Nodal officer will be Sh.Ashok Bhattacharjee, Jt.Dir.(TT)Plg.

**Module-III: Real time Traffic Management:**

This group will look into Real time management/traffic signals, ITS, signages, hoardings etc. Nodal Officer will be Sh.A.K.Jain, Sr.Advisor

**Module -IV: CommunityInterface:**

Two groups are proposed under this module:

- i) Documentation and Data Dissemination- This group would look into the aspect of documentation and data dissemination, collation, including digitized maps, surveys, traffic data road ownership etc. Nodal Officer will be Dir.(TT)Plg.
- ii) Development of Website-Nodal officer will be Sh.Ashok Bhattacharjee, Jt.Dir.(TT).

The members to be nominated in each group would be submitted separately to Hon'ble L.G. for approval .

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- 5.2. To deal with the above works in a time bound & efficient manner, the following proposals for establishment & staff are approved.
- a) One Sr.Consultant for each of the Groups mentioned above and two Planning Consultants for each Personnel Branch will immediately issue an advertisement for walk in inter views for their appointment. The requirement of the administrative staff will be met from the internal staff through the Personnel Branch of the DDA.
  - b) Budget provision Rs.One Crore during 2008-09 is already available, further it is approved to enhance it to Rs. Five crores as Revised Budge Estimate. The Project Manager, Flyover, DDA will provide necessary support in this respect.
  - c) UTTIPEC should obtain the latest set of IRC norms and also request the same from IRTE, SPA, CRRI, IRCE, RITES, NHAI, Land Transport Authority Singapore Automobile Association of Upper India and other national/international organization..
- 5.3. The presentation of the salient issues in respect of Delhi's Traffic & Transportation may be prepared for the meeting with LTA Singapore on 30.9.08. A draft MOU be also prepared for collaboration & experiential support between the UTTIPEC, DDA & LTA Singapore.
- 5.4 UTTIPEC web site should be started at the earliest by Commr.(System)DDA
- 6.0 Emerging from the above, following actions be taken:
- 6.1 Organizational structure, deployment of consultants, staffing, formation of sub groups and nominations on each.
  - 6.2 Presentation and draft MOU for LTA- Singapore team.
  - 6.3 Draft guidelines be prepared for :
    - a) Grade separators
    - b) Multi-level/underground parking
    - c) Road safety
    - d) TOD guidelines
  - 6.4 Dedicated website for UTTIPEC be created.
  - 6.5 Digitization of plans/standards/literature.
  - 6.6 Project processing & evaluation guidelines/format and procedures to be worked out.
  - 6.7 Coordination of retrofitting and corridor wise inventory.

Meeting ended with vote of thanks to the Chair.

Sd/-  
(R.M.Lal)  
Director/UTTIPEC  
26.9.08

## **Department wise members & Participants.**

### L.G.Office:

1. Sh.Tejender Khanna, Hon'ble L.G., Delhi
2. Sh.Ranjan Mukherjee, OSD to L.G.

### Govt. of NCT, DELHI

1. Sh.R.K.Verma, Pr.Commr.-cum-Secy.(TPT)
2. Sh.A.K.Chaurvedi, Spl.Commr.(Transport).

### DELHI DEVELOPMENT AUTHORITY

1. Sh.Ashok Kumar, Vice-Chairman
2. E.M., DDA
3. Sh.Vijay Risbud, Commr.(Plg.)
4. Dr.S.P.Bansal, AC(Plg.)III
5. Sh.A.K.Sarin, Advisor.
6. Sh.A.K.Jain, Spl.Advisor
7. Sh.R.M.Lal , Dir.(Plg.)UTTIPPEC.
8. Ms Neemodhar, Dilrector(PR)
9. Sh.S.K.Bhatia, Project Manager, Flyover ,
10. Sh.Ashok Bhattacharjee, Jt.Director(Plg.)I,UTTIPPEC
11. Mrs.Manjeet Bhalla, Jt.Dir.(Plg.), UTTIPPEC
12. Sh.S.K.Sharma, EE, Flyover Divn.,I.
13. Sh.Pavan Gupta,

### DELHI POLICE

- 1 Sh.Y.S.Dadwal, Commr.of Police
1. Sh.S.N.Srivastava, Jt.Commr.(Traffic).

### P.W.D.

1. ENC- PWD
2. Sh.Vijay Kumar CE(NZ).
3. Sh.P.S.Chauhan, Project Manager F-13,

### MCD

1. Sh..K.S.Mehra, Commr
2. Sh.Ravi Das, Eng.-in-Chief.
3. .Chief Architect, MCD.
4. Sh.Sanjay Kr.Jain, CE-V
5. Sh.Nawrang Singh, SE(CWG)MCD.
6. Sh.Pradeep Khandelwal, SE,MCD
7. Sh.Sunil Tyagi, CPM, MCD.

### N.D.M.C

1. Sh.R.Raina, CE.
2. Sh.P.R.Mehta, Consultant, NDMC

#### DIAL

1. Sh.K.Narayana Rao, Dir
2. Sh. Dileep Dixit, AGM,

#### D.M.R.C.

1. Director(P)
2. Sh.R.N.Verma, (CE)

#### DIMTS

1. Sh.Sanjeev Sahai, M.D.
2. Sh.S.K.Jain, ENC-DIMTS
3. Sh.A.L.Srivastava, Pr.(TP)
4. Sh.Ajay Pal Singh,

#### AAUI

- 1.. Sh.M.K.Aggarwal, Jt.Secy.
2. Ms.Neena, AAUI

#### ISPA

1. Sh.Pavan Gupta

#### TCPO

1. Chief Planner,
2. Sh.R.Srinivas, Associate Planner.

#### IRC

- 1, Secy, IRC

#### CRRI

1. Head(T&T)Division
2. Sh.Subhash Chand, Scientist.

#### NORTHERN RAILWAY

1. CE(NR)
2. Sh.Deep Sharma, EE(NR)

#### DTC.

1. Sh.A.K.Chawla, Sr.Manager,