

**DELHI DEVELOPMENT AUTHORITY
UTTIPE Centre,6th FLOOR: VIKAS MINAR
NEW DELHI: Ph.No.23379931**

No. F.5(21)2008/MP./D-07

Dated: 26.9.08

SUB: MINUTES OF THE MEETING OF UTTIPEC HELD ON 23.9.08 AT 12.00 NOON, AT VIKAS MINAR UNDER THE CHAIRMANSHIP OF VICE-CHAIRMAN, DDA.

1. The 3rd meeting of the UTTIPEC was held on 23.9.08 under the Chairmanship of VC, DDA. The list of members who attended the meeting is placed at Annexure A.
2. Director (TT), DDA, welcomed all the members. As there were no specific observations received on the minutes of the last two meetings of UTTIPEC held on 5.9.08 & 12.9.08 under L.G. these were confirmed.
3. All the issues listed were discussed & following decisions were taken during the meeting:

- i) **Establishment related issues of UTTIPEC:** It was decided that the details of organizational structure, budget provision, operation of budget, deployment of consultants, staffing, space & equipment etc. being the internal matters related to DDA these be discussed in a separate Executive Committee Meeting of the UTTIPEC under VC, DDA. A background note be prepared to facilitate the decisions.

(Action: Director (TT),UTTIPEC)

- ii) **Finalization of members/nominations for each of the sub-groups:** It was decided that draft constitution of each of the sub-groups be prepared by the Director(Plg.)UTTIPEC, DDA, and the same be discussed in the next meeting of UTTIPEC. The agencies present were requested to suggest/nominate members for each of the sub-groups.

(Action: Jt.Dir.(Plg.)TT,UTTIPEC)

- iii) **Draft presentation & draft MOU between UTTIPEC & LTA Singapore:** The power point presentation prepared by the UTTIPEC for discussion with LTA Singapore Team was placed before the members. It was informed that a copy of this presentation along with

draft MOU has already been sent to LTA Singapore and also to L.G. Office. The comments are awaited.

- iv) **Evaluation/Appraisal of projects by UTTIPEC:** It was decided that the draft guidelines/format along with the procedure for appraisal /evaluation of projects by UTTIPEC shall be prepared & circulated for discussion in the next meeting. It was also agreed that like Environmental Appraisal Committee(EAC) guidelines, UTTIPEC guidelines must also include appraisal/evaluation of even those development projects that are not transport projects but may have significant traffic impact in the adjoining area.

(Action: Director(Plg.),UTTIIPEC/
Sr.Advisor,UTTIIPEC.)

- v) **Procedure for co-ordination of actions related to retrofitting & prioritization of corridor wise improvement:** It was once again unanimously realized that this is one of the important function of the UTTIPEC. Pro-active action, therefore by UTTIPEC are required in this regard. The entire retrofitting work was decided to be grouped into two broad categories e.g.:

- a) Immediate specific minor improvement works(fault fixing) &
- b) Comprehensive corridor wise improvement on selected prioritized corridors. In this context, it was decided that top priority may be given to all the corridors connecting Common Wealth Games Village, various venues and the existing major city transport nodes. For priority corridors, an inventory of existing road infrastructure be made available by the concerned road owning agencies to the UTTIPEC. The available data base of Delhi Police be also shared with UTTIPEC. Soon after, the working groups are formulated, this shall be taken up as regular agenda item during all the meetings of UTTIPEC.

(Action: Participating Agencies,
UTTIIPEC)

- vi) **Digitization of plans:** It was informed that few Govt. agencies e.g. NIC, DIMMITS, Delhi Govt. etc. are already working on development of an up-to-date GIS Map for the city. It was decided that UTTIPEC will contact these agencies & obtain available data.

(Action: Director(Plg.)UTTIIPEC/
Jt.Dir.(Plg.),UTTIIPEC.)

- vii) Dedicated web site of UTTIPEC:** Based on decision of last Meeting, Director(System), DDA, has been requested for necessary action in this regard. Once the web site is set up, it is likely to facilitate seeking public suggestions & sharing of information for better road usability in Delhi.

(Action: Director (System), DDA)

- viii) Guidelines & standards:** It was decided that the draft guidelines for grade separators, road safety audit & Transit Oriented Development(TOD) shall be initiated by UTTIPEC. In this context, the guidelines prepared by IRC, Institute of Urban Transport, PWD & DMRC and other professional bodies shall be collected as base line information for further refinement by UTTIPEC.

(Action: Director (Plg.)UTTICEC/
Sr.Advisor, UTTICEC)

4. The next meeting of UTTIPEC was decided to be scheduled for 10.10.08 (Monday) at 11.00 A.M. 5th floor,Conference Hall, DDA,Vikas Minar, New Delhi.
5. The meeting ended with thanks to the chair.

Sd/
(R.M.Lal)
Director(Plg.)UTTICEC.
26.9.08

Copy to :
All the members & all those present